

COUNTY OF RIVERSIDE
FACILITIES MANAGEMENT DEPARTMENT
PROJECT MANAGEMENT OFFICE
NOTICE REQUESTING QUALIFICATIONS
For
CONSTRUCTION MANAGEMENT SOFTWARE FIRMS
Due September 30, 2020

The County of Riverside (County) is offering an opportunity for Construction Management Software firms to submit a "Statement of Qualifications" (SOQ) to the County located at 3133 Mission Inn Avenue, Riverside, California 92507 based on the criteria included in this Request For Qualifications (RFQ). This is a qualification-based, two-step selection process. At the conclusion of the RFQ process, the top ranked firms will be identified as pre-qualified (the number of firms shall be at the discretion of the County). The County will solicit a Request for Proposals (RFP) from the pre-qualified firms. The successful responder will be awarded a contract for the software purchase/subscription and licensing for a period to be determined.

The County's Facilities Management Department, Project Management Office (PMO) is seeking a Business Technology Software Solution to automate, centralize and manage information for all aspects and stages of a construction project from estimating, design, planning, procurement and management of vendor contracts, to the management of the construction process, including communication between project stakeholders. Additionally, the business technology solution must be able to manage real time project details such as document change management and project expenditures that can correlate to multiple contracts or funding sources and track budget and scheduling performance at the project and portfolio level. Functionality needs to extend to mobile devices for operation from any location.

Firms should tailor their response to the criteria described at <https://rivcoeda.org/About-EDA/Proposals-Quotations> and in **Exhibit A, "Business Technology Software Solution"**. The evaluation committee shall review submitted Statements of Qualifications; the screening/selection committee will be composed of representatives from the County of Riverside Facilities Management and other department representatives.

Responses to this RFQ become the exclusive property of the County. "Statement of Qualifications" become a matter of record and shall be regarded as public record when the County of Riverside Facilities Management recommends firms to the Board of Supervisors, and such recommendations appear on the Board Agenda.

RFQ-RFP PROCESS SCHEDULE:

Task	Date
Issuance of SOQ	September 9, 2020
SOQs Due (by 5:00 PM)	September 30, 2020
Recommendations for Pre-Qualification	TBD
Request For Proposals	TBD
Interviews	TBD
TSOC Approval (Technology Standards & Oversight Committee)	TBD
Board of Supervisors Contract Approval	TBD

Respondents to this RFQ should submit four (4) SOQ packages. Packages should clearly define the firm's support team, including background/experience, and contain lists of similar projects (including financial information) worked on with references for same and relevant current project information.

Packages must be received by County of Riverside Facilities Management by no later than 5:00 p.m. on **Wednesday, September 30, 2020**. They should be labeled "**RFQ- CONSTRUCTION MANAGEMENT SOFTWARE**". The Statement of Qualifications must be time-stamped at the reception desk. Because of the County's retention and distribution among county departments, no email submittals will be accepted.

Address to:
County of Riverside
Facilities Management
Project Management Office
3133 Mission Inn Avenue, Riverside, CA 92507
Attention: **Serena Chow**

Please Contact Colleen Lake with any questions or comments at (951) 955-2784.